The Annual Quality Assurance Report (AQAR) of the IQAC

JOYPUR PANCHANAN ROY COLLEGE
P.O.- JOYPUR-FAKIRDAS, AMTA-II, HOWRAH-711401.

Part – A

AQAR for the year *(for example 2013-14)*

2012-13

1. Details of the Institution

1.1 Name of the Institution

JOYPUR PANCHANAN ROY COLLEGE

1.2 Address Line 1

P.O.- JOYPUR-FAKIRDAS

Address Line 2

P.S.-JOYPUR, AMTA-II

City/Town

HOWRAH

State

WEST BENGAL

Pin Code

711401

Institution e-mail address

joypurcollege@yahoo.in

Contact Nos.

Tel. No. 03214-234-130 Mobile- 9732749040

Name of the Head of the Institution:

SAUMITRA SARKAR

Tel. No. with STD Code:

Tel. No. 03214-234-130

Mobile:

Mobile- 9732749040

Name of the IQAC Co-ordinator:

SMRITIRANJAN PRAMANIK

Mobile:

9830400681

IQAC e-mail address:

joypurcollege@yahoo.in

1.3 **NAAC Track ID** (*For ex. MHCOGN 18879*)

WBCOGN13242

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-200..
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Joypurproycollege.in

Web-link of the AQAR:

www.joypurproycollege.in/aqar/

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	67.60	2007	2012

2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

22/11/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2010-11 dt.10.03.2016 (DD/MM/YYYY)
   ii. AQAR 2011-12 dt. 10.03.2016 (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

    University   State ☐ Central ☐ Deemed ☐ Private ☐

    Affiliated College   Yes [√] No ☐

    Constituent College   Yes ☐ No [√]

    Autonomous college of UGC   Yes ☐ No [√]

    Regulatory Agency approved Institution Yes ☐ No [√]

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [√] Men ☐ Women ☐

                     Urban ☐ Rural [√] Tribal ☐

    Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                  Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts [√] Science ☐ Commerce [√] Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | . Nil |

1.11 Name of the Affiliating University *(for the Colleges)* | UNIVERSITY OF CALCUTTA |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NO |

University with Potential for Excellence | NO | UGC-CPE | |

DST Star Scheme | NO | UGC-CE | |

UGC-Special Assistance Programme | NO | DST-FI| |

UGC-Innovative PG programmes | NO | Any other (*Specify*) | |

UGC-COP Programmes | NO |

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 00 |

2. 6 No. of any other stakeholder and | 00 |

community representatives

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   Faculty

02   02

Non-Teaching Staff Students | 00 | Alumni | 00 | Others | 00 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount | NA |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 |

International [ ]   National [ ]   State [ ]   Institution Level | 01 |

(ii) Themes | Health, hygiene and environment awareness |

2.14 Significant Activities and contributions made by IQAC

1. Arrangement of the conclusion of celebration of the silver jubilee of the College
2. Matter of holding university examinations as the college functions as an examination centre.
3. Discussion regarding the construction of the library cum reading room from MPLAD Scheme.
4. Considering the case of Prf. Debika Mukherjee for CAS.
5. Proposal for construction of Common Room for Girl students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Conclusion of the silver celebration of the College. 2. Functioning as a centre for university examinations. 3. To improve the attendance of the students in the class. 4. Construction of library cum reading room from MPLAD Scheme. 5. Matter of Prof. Debika Mukherjee.	1. Successfully completed. 2. University examinations successfully conducted 3. Steps taken. Meeting with the Students' Union held. 4. Work in progress. 5. Forwarded to D.P.I. for consideration

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

IQAC approached the highest decision making body, the Governing Body of the College towards implementation of the plans adopted in the meeting and saw to it actively so that they are finished within time.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil

PG	Nil	Nil	Nil	Nil
UG	07	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	07	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil		Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [√]   Employers [ ]   Students [√]
(On all aspects)

Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	08	04	04	00	00

2.2 No. of permanent faculty with Ph.D. | 1 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty | 02 | | 00 | | 00 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	11
Presented	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Adoptation of audio- visual method.
2. ICT enabled teaching
3. Installation of internet connection

2.7 Total No. of actual teaching days during this academic year | 184 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | NA |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | NIL | | |

2.10 Average percentage of attendance of students | 62% |

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons.	128			113	15	100%
B.A. General	153			17	136	100%
B.Com(H+G)	26			20	5	96%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Through meeting with the teachers.
2. By informing the students at induction meeting
3. Through Mid-term and Annual tests

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	05	00	01
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

All teachers were encouraged to pursue Ph.D. programmes

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	08	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range NA   Average NA   h-index NA   Nos. in SCOPUS NA

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil

Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No.   `Nil`   Chapters in Edited Boo `Nil`

ii) Without ISBN No.   `Nil`

3.8 No. of University Departments receiving funds from

UGC-SAP `NA`   CAS `NA`   DST-FIST `NA`

DPE `NA`   DBT Scheme/funds `NA`

3.9 For colleges   Autonom `NA`   CPE `NA`   DBT Star Scheme `NA`

INSPIRE `NA`   CE `NA`   Any Other (specify) ` `

3.10 Revenue generated through consultancy `NIL`

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	01
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons `Nil`

3.13 No. of collaborations   International `Nil`   National `Nil`   Any other `Nil`

3.14 No. of linkages created during this year   `Nil`

3.15 Total budget for research for current year in lakhs :

From Funding agency `NA`   From Management of University/College `NA`

Total `NA`

Type of Patent		Number

3.16 No. of patents received this

National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

year

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution   NA
who are Ph. D. Guides
and students registered under them   NA

3.19 No. of Ph.D. awarded by faculty from the Institution   NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   NA   SRF   NA   Project Fellows NA   Any other [ ]

3.21 No. of students Participated in NSS events:

University level 75   State level   NA

National level   NA   International level   NA

3.22 No. of students participated in NCC events:

University level NA   State level   NA

National level   NA   International lev NA

3.23 No. of Awards won in NSS:

University level	01	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	NA	State level	NA
National level	NA	International level	NA

3.25 No. of Extension activities organized

University forum	Nil	College forum	01
NCC	Nil	NSS	01

Any other | Nil |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Flood Relief and Rescue

- Health, Hygiene and Environment Awareness

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16215sq.mts	Nil	NA	16215sq.mts.
Class rooms	18	Nil	NA	18
Laboratories	01	Nil	NA	01
Seminar Halls	Nil	Nil	NA	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	02	00	NA	02
Value of the equipment purchased during the year (Rs. in Lakhs)	00	Rs 1.68255	NA	Rs 1.68255
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

1. Office work is performed through computers.
2. Library work is done manually

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8004	NA	2005	Rs.30709/-	10009	NA
Reference Books						
e-Books						
Journals	06	NA	00	NA	06	NA
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	08	02	01	00	00	04	01	01
Added	10	02	01	00	00	06	01	01
Total	18	04	02	00	00	10	01	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> 1. Computer literacy programme for the staff started

4.6 Amount spent on maintenance in lakhs :

i) ICT — Rs.0 .72906

ii) Campus Infrastructure and facilities — Rs. 0.40740

iii) Equipments — Rs..0.09190

iv) Others — Rs.0.26929

Total : — Rs. 1.49765

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. Through meeting with the students at the beginning of the session.
> 2. Publication of the annual prospectus.

5.2 Efforts made by the institution for tracking the progression

> 1. Through Mid-term and Annual Test Examinations.
> 2. Through interaction with the students in terms of their needs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1240	NIL	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%	
588	47.42%	Men

No	%	
652	52.58%	Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
678	130	00	182	00	990	881	188	00	171	00	1240

Demand ratio   1.02:1   Dropout 30%
(applications:seats)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Nil

No. of students beneficiaries | NA |

5.5 No. of students qualified in these examinations

NET | NA | SET/SLET | NA | GATE | NA | CAT | NA |

IAS/IPS etc | NA | State PSC | NA | UPSC | NA | Others | NA |

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted | NA |

5.7 Details of campus placement   NIL

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. Gender sensitization programmes are mainly done through the activities of NSS.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level `09`   National level `01`   International level `00`

No. of students participated in cultural events

State/ University level `Nil`   National level `Nil`   International level `Nil`

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level `15`   National level `01`   International level `00`

Cultural: State/ University level `Nil`   National level `Nil`   International level `Nil`

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	82	Rs.36720/-
Financial support from government	167	Rs.612600/-
Financial support from other sources	NA	NA
Number of students who received International/ National recognitions	NA	NA

5.11   Student organised / initiatives

Fairs   : State/ University level `Nil`   National level `Nil`   International level `Nil`

Exhibition: State/ University level `Nil`   National level `Nil`   International level `Nil`

5.12   No. of social initiatives undertaken by the students `02`

5.13 Major grievances of students (if any) redressed: No such grievance reported.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To be one of the best colleges in the district of Howrah through a combination of imparting quality education and promoting a sense of human values among the students.

Mission:

To spread Higher Education in the rural area;
To achieve excellence in education ;
To enable the students of the rural area to obtain the degrees essential for pursuing post graduate degrees and competitive examinations.
To contribute to the over-all development of the rural area by participating in the community activities.

6.2 Does the Institution has a management Information System

The Governing Body of the College is formed as per the statute of the university of Calcutta. The tenure of the G.B. is for a period of four years. The names of the members are there in college website for everybody to see.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College being an affiliated institution does not have any scope for curriculum development. It follows the syllabus framed by the parent university.

6.3.2 Teaching and Learning

1. The principal method is the chalk and talk.
2. Now ICT enabled teaching is done.
3. Audio-visual method is followed in some classes.

6.3.3 Examination and Evaluation

1. The college acts as the Examination Centre for the university examinations.
2. The college conducts Mid-term tests and annual tests for tracking the progress of the students.

6.3.4 Research and Development

NA

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library has both text and reference books for the students.
2. New computers are procured.
3. Projector has been added to the infrastructure.

6.3.6 Human Resource Management

Nil

6.3.7 Faculty and Staff recruitment

The permanent teachers are all recruited by the West Bengal College Service Commission. The part-time teachers are recruited as per the norms of the Govt. Of West Bengal.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admission of students is made strictly in order of merit.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Student Health Home, Concession to the needy.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [NA]   No [NA]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Our past students help by way of feedback. But it is not a registered organisation.

6.12 Activities and support from the Parent – Teacher Association

> There is no formal Parent-Teacher Association though everyone is free to discuss any problem with the Principal.

6.13 Development programmes for support staff

> Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

> 1. NSS volunteers take initiatives from time to time to keep the environment neat and clean.
> 2. Saplings are planted and gardening is done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Maintenance of healthy relationship between the students and teachers.
> 2. Colouring of the trees of the tree garden.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. University Examinations were conducted under strict vigilance and security.
> 2. Review of First year Admission done.
> 3. Inauguration of Library cum reading Room.
> 4. College Test examination conducted.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Holding of Students'Union Election in a peaceful and transparent manner.
> 2. Improvement of campus facilities with Aqua Guard safe drinking facilities.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> 1. Planting of Saplings and maintenance of the college garden.
> 2. Cleaning of the College campus during Special camp.

7.5 Whether environmental audit was conducted?   Yes   No

Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
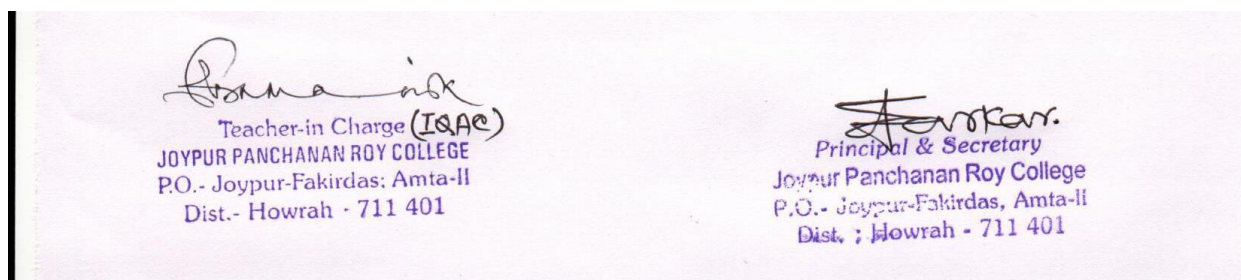
> 1. Strength: Good healthy and eco friendly atmosphere.
> 2. Weakness: Students from a poor economic background, first generation learners.
> 3. Opportunities: General courses do not have much scope for job.
> 4. Threat: Mushrooming of coaching centres even in the rural areas.

8. **Plans of institution for next year**

> 1. Improvement of the library.
> 2. Construction of a separate office.

Name : Smritiranjan Pramanik   *Name: Saumitra Sarkar.*

Teacher-in Charge (IQAC)
JOYPUR PANCHANAN ROY COLLEGE
P.O.- Joypur-Fakirdas: Amta-II
Dist.- Howrah - 711 401

Principal & Secretary
Joypur Panchanan Roy College
P.O.- Joypur-Fakirdas, Amta-II
Dist. ; Howrah - 711 401

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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